

**ADULT SERVICES PERFORMANCE PANEL
WORK PLAN 2023-24**

| Meeting Date | Items to be discussed |
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| <p>Meeting 1 28 June 2023</p> <p>4.30pm</p> | <p>Confirm Convener of the Panel and Co-optee</p> <p>Performance Monitoring <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Helen St John, Head of Integrated Community Services</i></p> <p>Briefing on Recent CIW Care Home Inspection Reports <i>Amy Hawkins</i></p> <p>Draft Work Plan 2023-24</p> |
| <p>Meeting 2 7 August 2023</p> <p>4pm</p> | <p>WAO Report 'Together we Can' – Community Resilience and Self-reliance <i>Invited to attend:</i> <i>Hayley Gwilliam, Cabinet Member for Community (Support)</i> <i>Alyson Pugh, Cabinet Member for Wellbeing</i> <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Lee Cambule, Tackling Poverty Service Manager</i></p> <p>Tackling Poverty Service Grants 2022-23: Impact Report <i>Invited to attend:</i> <i>Alyson Pugh, Cabinet Member for Wellbeing</i> <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Lee Cambule, Tackling Poverty Service Manager</i> <i>Anthony Richards, Poverty and Prevention Strategy and Development Manager</i></p> <p>Additional Direct Payments Information <i>Amy Hawkins</i> <i>Richard Davies, Strategic Manager Direct Payments Team</i></p> |
| <p>Meeting 3 5 September 2023</p> <p>4.30pm</p> | <p>Performance Monitoring <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Helen St John, Head of Integrated Community Services</i></p> <p>Wales Audit Office Report 'A Missed Opportunity' Social Enterprises <i>Alyson Pugh, Cabinet Member for Wellbeing</i> <i>Lee Cambule, Tackling Poverty Service Manager</i> <i>Peter Field, Principal Officer Prevention, Wellbeing and Commissioning</i></p> |

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| <p>Meeting 4 31 October 2023</p> <p>4.30pm</p> | <p>Director of Social Services Annual Report 2022/23 <i>David Howes, Director of Social Services</i></p> <p>Briefing on Deprivation of Liberty Safeguards (DoLS) <i>Louise Gibbard, Cabinet Member for Care Services</i> <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Helen St John, Head of Integrated Community Services</i></p> |
| <p>Meeting 5 12 December 2023</p> <p>4.30pm</p> | <p>Performance Monitoring <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Helen St John, Head of Integrated Community Services</i></p> <p>Briefing on Dementia (including case studies) <i>Amy Hawkins / Helen St John</i></p> |
| <p>Meeting 6 30 January 2024</p> <p>4pm</p> | <p>Update on Adult Services Transformation and Improvement Programme <i>Amy Hawkins / Helen St John</i> <i>Lucy Friday, Principal Officer Transformation</i></p> <p>Local Area Coordination Update <i>Hayley Gwilliam, Cabinet Member for Community</i> <i>Lee Cambule, Tackling Poverty Service Manager</i></p> <p>Update on Progress with WAO Report ‘A Missed Opportunity’ Social Enterprises TBC <i>Alyson Anthony, Cabinet Member for Wellbeing</i> <i>Amy Hawkins / Lee Cambule</i></p> |
| <p>BUDGET MEETING 12 February 2024</p> <p>JOINT SOCIAL SERVICES MEETING</p> <p>2pm</p> | <p>Draft Budget Proposals for Adult Services / Child and Family Services <i>Louise Gibbard, Cabinet Member for Care Services</i> <i>David Howes, Director of Social Services</i></p> |
| <p>Meeting 7 20 March 2024</p> <p>4pm</p> | <p>Update on West Glamorgan Transformation Programme <i>Kelly Gillings, Programme Manager</i></p> <p>Performance Monitoring <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Helen St John, Head of Integrated Community Services</i></p> <p>Briefing on Annual Review of Charges (Social Services) 2022-23</p> |

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| | <i>David Howes, Director of Social Services</i> |
| Meeting 8 7 May 2024 4pm | Update on how Council's Policy Commitments translate to Adult Services <i>Louise Gibbard, Cabinet Member for Care Services</i> <i>David Howes, Director of Social Services</i> Update on Adult Services Transformation and Improvement Programme – including progress on Reviews <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Helen St John, Head of Integrated Community Services</i> <i>Lucy Friday, Principal Officer Transformation</i> End of Year Review |

Future Work Programme items:

- Briefing on Llais (date tbc)
- Update on Wellbeing Strategies for Social Services Workforce (date tbc on work plan 2024-25)
- Adult Services / Child and Family Services Complaints Annual Report 2022-23. **AS Panel Members to be invited to CFS Panel meeting on 12 March 2024 for this item**
- Recruitment and Retention of Care Staff (dates tbc once new policies developed)
- Wales Audit Office Reports (dates to be confirmed):